

1- Define management?

Management in all business and human organization activity is the act of getting people together to accomplish desired goals and objectives.

2- Explain the History of perspectives?

Mary parker follett (1868–1933), who wrote on the topic in the early twentieth century, defined management as "the art of getting things done through people".

3- Name the function of management?

Planning- organizing- leading- co-ordination- controlling- staffing- motivating.

4- Explain the nature of managerial work?

In for-profit work, management has as its primary function the satisfaction of a range of stakeholders.

5- Define Planning?

Deciding what needs to happen in the future (today, next week, next month, next year, over the next 5 years, etc.) and generating plans for action.

6- Define Organizing?

(Implementation) making optimum use of the resources required to enable the successful carrying out of plans.

7- Define Staffing?

Job Analyzing, recruitment, and hiring individuals for appropriate jobs.

8- Define Leading?

Determining what needs to be done in a situation and getting people to do it.

9- Define Controlling?

Monitoring, checking progress against plans, which may need modification based on feedback.

10- Define Motivating?

the process of stimulating an individual to take action that will accomplish a desired goal.

